

Annex & Fees & Charges

Services by alphabetical order

Fees & charges - summary by service 2015/16

	Fees & charges total yield £'000
Adult Social Care	43,829
Children's Service	72
Communications	15
Cultural Services	8,629
Customer Services	136
Environment & Planning Service	2,998
Finance Service	1,472
Fire & Rescue Service	38
Highways Service	3,494
Human Resources & Organisational Developme	154
Property Service	1,028
Schools & Learning	26,015
Services for Young People	1,883
Shared Services	1,717
Strategic Services	54
Trading Standards	193
	<u>91,727</u>

Fees & charges 2015/16

Service: **Adult Social Care**

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
<u>Day care charges for people with learning disabilities and people with sensory disabilities (Clients to be charged a package cost):</u>										
Band 0 - 1:1 Staff Ratio (per hour)	Locally	18.57	18.57	-			18.57	18.57	-	
Band 1 - 1:1.5 to 2 Staff Ratio (per hour)	Locally	15.14	15.14	-			15.14	15.14	-	
Band 2 - 1:2.5 to 3 Staff Ratio (per hour)	Locally	11.14	11.14	-			11.14	11.14	-	
Band 3 - 1:4.5 to 5.5 Staff Ratio (per hour)	Locally	8.00	8.00	-			8.00	8.00	-	
Band 4 - 1:8 Staff Ratio (per hour)	Locally	5.71	5.71	-			5.71	5.71	-	
Band 5 - 1:1 Staff Ratio (per hour)	Locally	5.71	5.71	-			5.71	5.71	-	
Drop in (per half day)	Locally	7.00	7.00	-			7.00	7.00	-	
Catering 1:4 Staff Ratio (per hour)	Locally	10.00	10.00	-			10.00	10.00	-	Local Authority Trading Company services
Firestone Rock Band 1:5 Staff Ratio (per hour)	Locally	8.00	8.00	-			8.00	8.00	-	
Office Skills Work and Volunteering 1:5+ Staff Ratio (per hour)	Locally	7.71	7.71	-			7.71	7.71	-	
Horticultural Work & Garden Centre 1:5+ Staff Ratio (per hour)	Locally	7.71	7.71	-			7.71	7.71	-	
DIY/Maintenance 1:5+ Staff Ratio (per hour)	Locally	7.71	7.71	-			7.71	7.71	-	
Day Service Access Transport (per visit)	Locally	15.00	15.00	-			15.00	15.00	-	
<u>Residential care for people with learning disabilities - Weekly charges:</u>										
Arundel	Locally	1,024.00	1,024.00	-			1,024.00	1,024.00	-	Rates used in residential assessment - income generated from this rate will be included under Charging for Residential Accomodation Guide (CRAG) charging yield .
Badger's Wood	Locally	1,106.00	1,106.00	-			1,106.00	1,106.00	-	
Coveham	Locally	1,536.00	1,536.00	-			1,536.00	1,536.00	-	
Hillside	Locally	907.00	907.00	-			907.00	907.00	-	
Mallow Crescent	Locally	1,294.00	1,294.00	-			1,294.00	1,294.00	-	
Langdown	Locally	1,244.00	1,244.00	-			1,244.00	1,244.00	-	
Rodney House	Locally	1,362.00	1,362.00	-			1,362.00	1,362.00	-	
<u>Residential care for people with learning disabilities - Respite, charge per night:</u>										
Arundel	Locally	146.29	146.29	-			146.29	146.29	-	Rates used in respite assessment - income generated from this rate will be included under CRAG charging yield .
Badger's Wood	Locally	158.00	158.00	-			158.00	158.00	-	
Coveham	Locally	219.43	219.43	-			219.43	219.43	-	
Hillside	Locally	129.57	129.57	-			129.57	129.57	-	
Mallow Crescent	Locally	184.86	184.86	-			184.86	184.86	-	
Langdown	Locally	177.71	177.71	-			177.71	177.71	-	
Rodney House	Locally	194.57	194.57	-			194.57	194.57	-	

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge	Proposed 2015/16 charge	% change			Charge payable by the customer/ client			
		£	£				2014/15	2015/16	% change	
<u>Shared Lives management fee -</u>										
<u>Weekly charges for permanently placed clients</u>										
Basic payment	Locally	36.42	36.42	-			36.42	36.42	-	Rate to be used in Fairer Charging assessment - income generated from this rate will be included under Fairer charging yield .
Level 1	Locally	51.36	51.36	-			51.36	51.36	-	
Level 2	Locally	64.43	64.43	-			64.43	64.43	-	
Level 3	Locally	81.24	81.24	-			81.24	81.24	-	
<u>Older People:</u>										
Residential weekly charge	Locally	642.68	642.68	-			642.68	642.68	-	
Residential nightly charge	Locally	91.81	91.81	-			91.81	91.81	-	
Brook Unit at Park Hall (specifically, older LD clients)	Locally	1,163.00	1,163.00	-			1,163.00	1,163.00	-	
Day Service (excl. meals) - per weekday hour	Locally	6.18	6.18	-			6.18	6.18	-	
Day Service (excl. meals) - per weekend hour	Locally	8.02	8.02	-			8.02	8.02	-	
Day Service (excl. meals) - per public holiday hour	Locally	10.08	10.08	-			10.08	10.08	-	
Night Service (excl. bedroom and meals) - per weekday hour	Locally	9.58	9.58	-	43,829		9.58	9.58	-	
Night Service (excl. bedroom and meals) - per weekend hour	Locally	12.73	12.73	-			12.73	12.73	-	
Night Service (excl. bedroom and meals) - per public holiday hour	Locally	15.88	15.88	-			15.88	15.88	-	
				-					-	
Service Delivery: Home Care, per hour	Locally	16.50	16.50	-			16.50	16.50	-	
Service Delivery: Supported Living, per hour of staff provision (charge as package)	Locally	16.50	16.50	-			16.50	16.50	-	
				-					-	
Accessing premises only - per hour, all buildings	Locally	2.00	2.00	-			2.00	2.00	-	
In-house Home Based Care (after Reablement) and Extra Care			Under review							Under review
Residential - Care Act	National Charging Policy	Subject to financial assessment	Subject to financial assessment	-		April 2015	Subject to financial assessment	Subject to financial assessment	-	Care Act and Care and Support (Charging and Assessment of Resources) Regulations 2014

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Community Care Services - Care Act	National Charging Policy with local discretion	Subject to financial assessment	Subject to financial assessment	-		April 2015	Subject to financial assessment	Subject to financial assessment	-	Care Act and Care and Support (Charging and Assessment of Resources) Regulations 2014
Charge for putting in place arrangements to meet care and support needs for an individual who has capital above upper capital limit	Locally	0.00	Year 1: 265.00 Following years: 75.00	New		April 2015	£0	Year 1: £265 Following years: £75	New	
<u>Deferred Payment agreement policy charges</u>										
1. Legal setup fees	Locally	0.00	250.00 Year 1: 215.00	New		April 2015	£0	250.00 Year 1: 215.00	New	
2. Administration charges	Locally	0.00	Following Years: 75.00	New		April 2015	£0	Following Years: 75.00	New	
3. Legal redemption fee (for removal of deferred charge)	Locally	0.00	125.00	New		April 2015	£0	125.00	New	
4. Variable fees for:	Locally	0.00	Variable, on market rates	New		April 2015	£0	Variable, on market rates	New	
- Land Registry charges and search fees										
- Valuation fees										
- Debt recovery costs										
Minimum charge for client assessments	Locally	2.00	2.00	-			£2	2.00	-	If assessed to pay less than £2 then no charge is made.
Standard minimum disability related expenditure disregard	Locally	20.00	20.00	-			£20	20.00	-	
Capital limit - community care services	Locally	24,500.00	24,500.00	-			£24,500	24,500.00	-	Rates used as disregards within Financial Assessments
Capital limit - residential care services	Nationally	23,250.00	23,250.00	-			£23,250	23,250.00	-	
Community care services - Care Act - Income from capital disregarded	Locally	14,250.00	-	Removed		April 2015	£14,250	-	Removed	
Respite care allowance	Locally	20.00	20.00	-			£20	20.00	-	
Deputyship fees are charged in line with the Lord Chancellor's rates for Local Authority Deputies	Nationally	Various	Various	-			Various	Various	-	
Total										
										43,829

Service: Children's Services

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Children's Services										
OLA Fostering	Locally	100.00	100.00	-	10		100.00	100.00	-	Charge is per child per week, and covers the cost of Social Worker supervision of placements for children from other local authorities being placed with SCC Foster Carers.
Safeguarding Board - Training	Locally	75.00	75.00	-	41		75.00	75.00	-	Charge for staff from non-members of the Surrey Safeguarding Children's Board to attend training provided by the Board. The charge is per place per day.
Inter-agency Adoption - Outside London	Nationally	27,000.00	27,000.00	-	} 21		27,000.00	27,000.00	-	Charges occur where children are placed with families outside Surrey, and these total amounts are divided over two years. Charges are paid in instalments over a number of years, and are not a regular form of income. Rates are set nationally and revised rates for 2014/15 have not yet been advised.
Inter-agency Adoption - London	Nationally	29,700.00	29,700.00	-			29,700.00	29,700.00	-	
Total					72					

Service: Communications

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Surrey Matters advertising	Locally	n/a	n/a		15	1-Apr-2014				Various amounts charged dependent on size of advert and SCC offer.
Total					15					

Fees & charges 2015/16

Please note, unless otherwise indicated, these fees and charges for 2015/16 have been agreed under delegated authority or set nationally, so are included here for information .

Service: Cultural Services

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Libraries										
Overdue books, adult books per open day	Local	0.20	0.22	10.0%	322	Apr-15	0.20	0.22	10.0%	Plan to increase max no of books/other items borrowed to 20 (books currently max 9). Max fine currently reached after 40 days, reduction to 30 days.
Overdue adult books, maximum charge	Local	6.00	6.60	10.0%		Apr-15	6.00	6.60	10.0%	
Overdue books, young adult/children's books on an adult ticket, per open day	Local	0.05	0.07	40.0%		Apr-15	0.05	0.07	40.0%	
Overdue young adult/children's books, maximum charge	Local	1.50	2.10	40.0%		Apr-15	1.50	2.10	40.0%	
Overdue books, administrative charge for reminder @ 6 weeks	Local	2.00	2.50	25.0%		Apr-15	2.00	2.50	25.0%	
Exempt overdue charges for adult books for over 70's	Local		0.05			TBC		0.05		Over 70's will be required to pay overdue charges but the cost will be reduced. To be approved by Helyn Clack.
Replacement library card	Local	2.50	2.00	-20.0%	9	Apr-15	2.50	2.00	-20.0%	Reduced due to customer feedback. No other authority charges more than £2. A family losing 4 cards would cost £10 if £2.50 each.
Entertainment DVD lowest popularity/length per week	Local	2.00	2.00	-			2.00	2.00	-	
Entertainment DVD low popularity/length, per week	Local	2.50	2.50	-			2.50	2.50	-	

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Overdue charge low/lowest cost entertainment DVD, per open day	Local	0.50	0.50	-	257	Apr-15	0.50	0.50	-	Max fine currently reached after 40 days, reduction to 30 days.
Maximum overdue charge for low/lowest cost entertainment DVD, 40 days	Local	15.00	15.00	-			15.00	15.00	-	
Entertainment DVD high popularity/length per week	Local	3.00	3.00	-			3.00	3.00	-	
Entertainment DVD multiple disc set/length per week	Local	6.00	6.00	-			6.00	6.00	-	
Overdue charge high/highest cost entertainment DVD, per open day	Local	0.60	0.60	-			0.60	0.60	-	
Maximum overdue charge for high/highest cost entertainment DVD, 40 days	Local	18.00	18.00	-	25	Apr-15	18.00	18.00	-	Max fine currently reached after 40 days reduction to 30 days.
Information DVD	Local	Free	Free				Free	Free		Most Information DVDs are to be withdrawn due to low turnover. Max fine currently reached after 40 days, considering reduction to 30 days.
Information DVD, overdue charge per open day	Local	0.20	0.22	10.0%			0.20	0.22	10.0%	
Information DVD, maximum overdue charge	Local	6.00	6.60	10.0%			6.00	6.60	10.0%	
Music CD single disc, per week	Local	0.75	1.00	33.3%			0.75	1.00	33.3%	Service withdrawn in spring 2014 in all libraries except Performing Arts Library. Max fine currently reached after 40 days, reduction to 30 days.
Music CD, two or more in set, per week	Local	1.00	1.50	50.0%	1.00	1.50	50.0%			
Music CD overdue charge per open day	Local	0.20	0.22	10.0%	0.20	0.22	10.0%			
Music CD, maximum overdue charge	Local	6.00	6.60	10.0%	6.00	6.60	10.0%			
Spoken word CD, single or set of two, 3 week loan	Local	0.75	1.00	33.3%	0.75	1.00	33.3%	Low stock and take up in this category		
Spoken word CD, set of 3/4/5, 3 week loan	Local	1.50	2.00	33.3%	1.50	2.00	33.3%			
Spoken word CD, set of six or more, 3 week loan	Local	2.00	2.50	25.0%	2.00	2.50	25.0%			
Spoken word CD overdue charge per open day	Local	0.20	0.22	10.0%		Apr-15	0.20	0.22	10.0%	

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Spoken word CD, maximum overdue charge	Local	6.00	6.60	10.0%	81		6.00	6.60	10.0%	Max fine currently reached after 40 days, reduction to 30 days.
Spoken word cassettes, adult titles, single	Local	0.40	0.40	-						
Spoken word cassettes, adult titles, 2/3 cassettes	Local	0.50	0.50	-						
Spoken word cassettes, adult titles, 4 or more	Local	1.50	1.50	-						
Spoken word Cassette overdue charge per open day	Local	0.20	0.22	10.0%						
Spoken word Cassette, maximum overdue charge	Local	6.00	6.60	10.0%	Included on spoken word (above)	Apr-15	6.00	6.60	10.0%	Max fine currently reached after 40 days, reduction to 30 days.
Spoken word CDs and cassettes, children's, 3 week loan	Local	Free	Free							
Children spoken word CD/cassette overdue charge per day on an adult card	Local	0.05	0.07	40.0%						
Children spoken word CD/cassette overdue charge per day on an early years/child/young adult card	Local	Free	Free							
Children's spoken word CD/Cassette, on an adult card, maximum overdue charge	Local	1.50	2.10	40.0%						
Language courses on CD or cassette	Local	Free	Free		Apr-15	Apr-15	Free	Free		Max fine currently reached after 40 days
Language courses overdue charge per open day	Local	0.20	0.22	10.0%						
Language courses, maximum overdue charge	Local	6.00	6.60	10.0%						
Request for adult book in Surrey library stock	Local	1.20	1.30	8.3%						
On line request for adult book in Surrey library stock	Local	0.60	0.65	8.3%						

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Reservation fee for reading groups per title	Local	2.70	2.80	3.7%	56 Included in request fees (above)	Apr-15	2.70	2.80	3.7%	
Request for periodical article	Local	6.00	6.50	8.3%		Apr-15	6.00	6.50	8.3%	
Copy of periodical article, per A4 sheet	Local	0.20	0.25	25.0%		Apr-15	0.20	0.25	25.0%	
Request for a large print book	Local	Free	Free				Free	Free		
Request for adult book not in Surrey library stock obtained <u>within</u> the UK	Local	6.00	7.00	16.7%		Apr-15	6.00	7.00	16.7%	
Request for adult book not in Surrey library stock obtained <u>outside</u> the UK	Local	10.00	12.00	20.0%		Apr-15	10.00	12.00	20.0%	
Renewal of inter library loan (first renewal)	Local	1.50	2.00	33.3%		Apr-15	1.50	2.00	33.3%	
Renewal of inter library loan (second renewal)	Local	1.50	2.00	33.3%		Apr-15	1.50	2.00	33.3%	
Request for a children's/young adult book in Surrey library stock	Local	Free	Free				Free	Free		
On line request for audio book/music CD/Video or DVD	Local	0.60	0.65	8.3%		Apr-15	0.60	0.65	8.3%	
Request for audio book/music CD/Video or DVD	Local	1.20	1.30	8.3%		Apr-15	1.20	1.30	8.3%	
Replacement of a lost/damaged item still in print (refunded if lost item found within 12 months)	Local	Full replacement price	Full replacement price			25	Full replacement price	Full replacement price		
Replacement of a lost/damaged item out of print	Local	Suppliers average price	Suppliers average price				Suppliers average price	Suppliers average price		
Use of a computer - first two hours	Local	Free	Free		Free	Free	Free			
Use of a computer - a further two hours	Local	4.00	5.00	25.0%		Apr-15	4.00	5.00	25.0%	The Library Service currently charges £2 per

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			2014/15	2015/16	% change	
		Use of a computer, non-member guest log-in, two hours	Local	4.00			5.00	25.0%	15	
Room hire	Local	Various	Various		123		Various	Various		Increases have been made in individual libraries
Performing Arts, reservation fee (per title) for sets ordered in advance	Local	3.00	4.00	33.3%	Minimal	Apr-15	3.00	4.00	33.3%	Price effective from 01/09/14
Performing Arts, inter-library loan fee per application to other library authorities	Local	4.00	10.00	150.0%	Minimal	Apr-15	4.00	10.00	150.0%	Price effective from 01/09/14
Performing Arts, Surrey/West Sussex groups, annual subscription	Local	25.00	26.00	4.0%	66	Apr-15	25.00	26.00	4.0%	Price effective from 01/09/14
Performing Arts, other groups, annual subscription	Local	32.00	33.00	3.1%		Apr-15	32.00	33.00	3.1%	Price effective from 01/09/14
Performing Arts, Surrey/West Sussex groups, loan of vocal scores, per month	Local	5.00	5.00	-		ded in performing arts fees & charges (above)		5.00	5.00	-
Performing Arts, Surrey/West Sussex groups, loan of packaged vocal sets, per month	Local	4.00	4.00	-			4.00	4.00	-	No change, but other prices have increased. Overall price increase of 24% across Performing Arts Library
Performing Arts, Surrey/West Sussex groups, loan of orchestral sets, per month	Local	8.00	9.00	12.5%	Apr-15		8.00	9.00	12.5%	
Performing Arts, Surrey/West Sussex groups, loan of play sets, per month	Local	4.00	4.00	-			4.00	4.00	-	No change, but other prices have increased. Overall price increase of 24% across Performing Arts Library
Performing Arts, other groups, loan of vocal scores, per month	Local	7.00	8.00	14.3%		Apr-15	7.00	8.00	14.3%	

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations	
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							2014/15	2015/16	% change		
Performing Arts, other groups, loan of orchestral sets, per month	Local	10.00	11.00	10.0%	Includ	Apr-15	10.00	11.00	10.0%	No change, but other prices have increased. Overall price increase of 24% across Perf Arts No change, but other prices have increased. Overall price increase of 24% across Performing Arts Library	
Performing Arts, other groups, loan of packaged vocal sets, per month	Local	6.00	6.00	-				6.00	6.00		-
Performing arts, other groups, loan of play sets, per month	Local	5.00	5.00	-	Included in Performing Arts (above)		5.00	5.00	-		
Printing from computer, black & white, A4	Local	0.17	0.17	-	}	Apr-15	0.20	0.20	-		
Printing from microform readers (microfilm/microfiche), per page	Local	0.42	0.83	100.0%			80	0.50	1.00		100.0%
Printing from computer, colour, A4	Local	0.83	0.83	-	}	Apr-15	1.00	1.00	-		
Photocopying, A4 b&w, per sheet	Local	0.08	0.08	-			}	0.10	0.10		-
Photocopying, A3 b&w, per sheet	Local	0.17	0.17	-	57	0.20		0.20	-		
Photocopying, A4 colour, per sheet	Local	0.83	0.83	-		1.00		1.00	-		
Photocopying, A3 colour, per sheet	Local	1.25	1.25	-	}	Apr-15	1.50	1.50	-		
Fax service, send to UK & Eire - first page	Local	1.25	1.33	6.7%		}	Apr-15	1.50	1.60		6.7%
Fax service, send to UK & Eire - further pages	Local	0.83	0.92	10.0%	17		Apr-15	1.00	1.10		10.0%
Fax service, send to Europe - first page	Local	2.08	2.50	20.0%			Apr-15	2.50	3.00		20.0%
Fax service, send to Europe - further pages	Local	1.25	1.67	33.3%	}	Apr-15	1.50	2.00	33.3%		
Fax service, send to rest of world - first page	Local	3.33	3.75	12.5%		Apr-15	4.00	4.50	12.5%		

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Fax service, send to rest of world - further pages	Local	1.67	2.08	25.0%) Incl in fax (above) 127 9 14 1 34 66	Apr-15	2.00	2.50	25.0%	
Fax service, to receive a fax - first page	Local	1.25	1.67	33.3%		Apr-15	1.50	2.00	33.3%	
Sale of miscellaneous items (stationery, books, stamps)	Local	Various	Various				Various	Various		
Car parking	Local	Various	Various				Various	Various		
Author talks	Local	Various	Various				Various	Various		
Loan of headphones	Local	0.42	0.42	-			0.50	0.50	-	
Other services e.g. laminating	Local	Various	Various				Various	Various		
Sale of ex stock	Local	Various	Various				Various	Various		
<u>Adult & Community Learning</u>										
Course fees, per hour	Local	5.80 - 8.50	6.00 - 8.80	3.4%	} 1,656	Aug-15	5.80 - 8.50	6.00 - 8.80	3.4%	
Course fees for learners with learning difficulties	Local	2.30	2.60	13.0%		Aug-15	2.30	2.60	13.0%	
Sale of course materials	Local	Various	Various				Various	Various		
Café income	Local	Various	Various				Various	Various		
Vending	Local	Various	Various				Various	Various		
Sole use hire of space in centres, per m ²	Local	15.00	15.50	3.3%		Aug-15	15.00	15.50	3.3%	
Classrooms for up to 39 people, non commercial use per hour	Local	20.00	21.00	5.0%		Aug-15	20.00	21.00	5.0%	

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Classrooms for up to 39 people, commercial use per hour	Local	38.00	40.00	5.3%	118	Aug-15	38.00	40.00	5.3%	
Halls for 40 people or more, non commercial use per hour	Local	37.00	40.00	8.1%		Aug-15	37.00	40.00	8.1%	
Halls for 40 people or more, commercial use per hour	Local	70.00	70.00	-		70.00	70.00	-		
Reduction for longer hire periods, 6 hours or more in a day	Local	10%	10%	-		10%	10%	-		
Reduction for longer hire periods, more than 2 hours per session for more than 3 days or more per term	Local	20%	20%	-		20%	20%	-		
Hire of equipment	Local	2.58	2.67	3.2%		Aug-15	3.10	3.20	3.2%	
Out of hours, additional charge	Local	Cost recovery plus 10%	Cost recovery plus 10%	-		Cost recovery plus 10%	Cost recovery plus 10%	-		
Hire to other SCC Directorates	Local	No charge for one off use - £10.50 per hour for ongoing room usage	No charge for one off use - £11.00 per hour for ongoing room usage	4.8%	Aug-15	No charge for one off use - £10.50 per hour for ongoing room usage	No charge for one off use - £11.00 per hour for ongoing room usage	4.8%	Surrey Arts tuition fees are reviewed prior to the start of each new academic year in September. This is when the annual price increase is normally applied. Surrey Arts will keep the increase as	
Surrey Arts										
Children's music lessons (10per term), varies depending on number of participants and length of lesson	Local	42.00 - 359.00	42.00 - 364.00	1.4%	2,216	Sep-15	42.00 - 359.00	42.00 - 364.00		1.4%
Adult music lessons (10 week term), varies depending on number of participants and Tuning up programme (10 sessions per term)	Local	65.00 - 388.00	66.00 - 388.00	1.5%		Sep-15	65.00 - 388.00	66.00 - 388.00		1.5%
	Local	49.00	49.00	-	42		49.00	49.00	-	

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations	
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client				
							2014/15	2015/16	% change		
Primary festivals concerts ticket	Local	7.00	7.00	-	33		7.00	7.00	-	low as possible. Music tuition is supported by government grant. New arrangements are in place for grant funding which include an open competitive bidding process. Surrey Arts is acting as lead organisation for the Surrey Music Education Hub.	
Ensemble membership	Local	48.00 - 65.00	49.00 - 66.00	1.7%	155	Sep-15	48.00 - 65.00	49.00 - 66.00	1.7%		
Instrument hire, per term	Local	40.00	42.50	6.3%	32	Sep-15	48.00	51.00	6.3%		
Assisted purchase admin fee	Local	5%, max £50	5%, max £50	-	Minimal		5%, max £50	5%, max £50	-		
Examination administration fee, per entry	Local	7.50	7.50	-	Minimal		7.50	7.50	-		
School recitals	Local	105.00 - 210.00	105.00 - 210.00	-	Minimal		105.00 - 210.00	105.00 - 210.00	-		
Gatton residential course	Local	60.00 - 260.00	110.00 - 286.00	10.0%	Minimal	Sep-15	60.00 - 260.00	110.00 - 286.00	10.0%		
Artists open studios	Local	33.33 - 230.83	33.33 - 230.83	-	33		40.00 - 277.00	40.00 - 277.00	-		
Wardrobe hire, per item first seven days	Local	0.23 - 21.67	0.92 - 27.50	27.0%	49	Sep-15	0.28 - 26.00	1.10 - 33.00	27.0%		
Wardrobe hire, per item further 7days	Local	25% of first week fee	25% of first week fee	-				25% of first week fee	25% of first week fee		-
Wardrobe membership	Local	39.17 - 56.67	41.67 - 58.33	2.9%		Sep-15	47.00 - 68.00	50.00 - 70.00	2.9%		
Wardrobe friends membership	Local		12.50					15.00		Introduced April 2015	
Concert ticket sales	Local	4.17 - 20.83	3.33 - 20.83	-	Minimal		5.00 - 25.00	4.00 - 25.00	-	Fee varies dependent upon demand/ popularity/ event costs.	
Arts Events (boys dance, junior art school)	Local	Various	Various		Minimal		Various	Various			
Heritage											
Baptism certificates	National	17.50	23.33	33.3%		Apr-15	21.00	28.00	33.3%	These fees are set by the Church of England	
Marriage certificates	National	8.33	8.33	-				10.00	10.00		-
Certified copies of other documents	Local	12.50	12.50	-				15.00	15.00		-
Postage of certificates, if required	Local	1.50	1.50	-				1.50	1.50		-
Photocopy, A4 & A3 per sheet	Local	0.58	0.58	-				0.70	0.70		-
Postage of up to five copies	Local	5.00	5.00	-			5.00	5.00	-		
Postage, each additional copy	Local	0.70	0.70	-			0.70	0.70	-		

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
A0 copies of 25" OS maps out of copyright	Local	10.00	10.00	-	144	Apr-15	12.00	12.00	-	Price will vary to ensure recovery of printing costs.
Postage of copied maps, if required	Local	2.80	3.50	25.0%			2.80	3.50	25.0%	
Removal of staples, pins etc from archive materials for photocopying	Local	15.00	15.00	-			18.00	18.00	-	
Prints from microfilm/microfiche, A3 or A4	Local	0.58	0.58	-			0.70	0.70	-	
Postage of up to five copies	Local	5.00	5.00	-			5.00	5.00	-	
Postage of each additional copy	Local	1.00	1.00	-			1.00	1.00	-	
Copies of microfiche, up to 4	Local	20.00	20.00	-			24.00	24.00	-	
Copy of each additional microfiche	Local	5.00	5.00	-			6.00	6.00	-	
Postage of microfiche, per order	Local	2.80	3.50	25.0%			2.80	3.50	25.0%	
Copies of microfilm	Local	67.92	67.92	-			81.50	81.50	-	
Postage of microfilm, per order	Local	2.80	3.50	25.0%	2.80	3.50	25.0%			
Print out from SHC lists or databases, first 20 sheets	Local	Free	Free		Free	Free				
Postage, per order	Local	2.80	3.50	25.0%	2.80	3.50	25.0%			
Printouts from internet/CD ROMs on site at SHC, per sheet	Local	0.13	0.13	-	0.15	0.15	-			
Colour print outs from Sites and Monument Record, per sheet	Local	1.00	1.00	-	1.20	1.20	-			
Photography permit, one day	Local	6.75	8.33	23.5%	8.10	10.00	23.5%			
Photography permit, five days	Local	20.25	25.00	23.5%	24.30	30.00	23.5%			
Removal of staples, pins etc from archive materials for photography	Local	15.00	15.00	-	18.00	18.00	-			

Included in general fees and charges (above)

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Talk by a member of staff to groups within Surrey	Local	54.17	54.17	-	Included in general fees and charges (above)	Apr-15	65.00	65.00	-	
Tour of SHC, group of up to 15 people	Local	30.83	41.67	35.1%			37.00	50.00	35.1%	
Digital image, A4 basic paper	Local	6.75	7.50	11.1%			8.10	9.00	11.1%	
Digital image, A4 photo quality paper	Local	9.67	10.00	3.4%			11.60	12.00	3.4%	
Digital image, A3 basic paper	Local	10.67	11.25	5.5%			12.80	13.50	5.5%	
Digital image, A3 photo quality paper	Local	19.33	20.83	7.8%			23.20	25.00	7.8%	
Digital image on CD, first image	Local	9.67	10.00	3.4%			11.60	12.00	3.4%	
Digital image on CD, subsequent images	Local	5.83	6.25	7.1%			7.00	7.50	7.1%	
Digital images supplied by email or via Egress Switch	Local	5.83	6.25	7.1%			7.00	7.50	7.1%	
Postage, per digital image order UK	Local	2.80	3.50	25.0%			2.80	3.50	25.0%	
Postage, per digital image order overseas	Local	4.00	5.00	25.0%			4.00	5.00	25.0%	
Books, stamps, cards, gifts etc from shop	Local	Various	Various				Various	Various		
Reproduction historic map, John Speed 1610	Local	10.00	10.00	-			12.00	12.00	-	
Reproduction historic map, John Blaeu 1645	Local	10.00	10.00	-			12.00	12.00	-	
Reproduction historic map, Emanuel Bowen c. 1753-1760	Local	8.33	8.33	-			10.00	10.00	-	
Postage of maps, UK	Local	2.80	3.50	25.0%			2.80	3.50	25.0%	
Postage of maps, overseas	Local	4.00	5.00	25.0%			4.00	5.00	25.0%	
Postage of books from shop	Local	2.80	3.50	25.0%			2.80	3.50	25.0%	
Postage of books from shop, large orders	Local	On application	On application				On application	On application		
Paid research service, per half hour	Local	15.00	15.00	-			18.00	18.00	-	

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
One to one surgeries, per hour	Local	30.00	30.00	-	Included in general fees and charges (above)	Apr-15	36.00	36.00	-	
Filming fee, per day	Local	166.67	166.67	-			200.00	200.00	-	
Publication fee: scholarly, non-profit making, with print runs < 1,000copies, per image	Local	6.20	10.00	61.3%			6.20	10.00	61.3%	
Publication fee: books with print runs > 1,000 copies, per image	Local	36.00	40.00	11.1%			36.00	40.00	11.1%	
Publication fee, book and magazine covers, per image	Local	56.00	60.00	7.1%			56.00	60.00	7.1%	
Publication fee, TV, film, video stills or moving image, per image	Local	46.67	50.00	7.1%			56.00	60.00	7.1%	
Publication fee, digital publication intranet only, per image	Local	5.17	8.33	61.3%			6.20	10.00	61.3%	
Publication fee, digital publication commercial use, per image	Local	30.00	33.33	11.1%			36.00	40.00	11.1%	
Publication fee, digital publication non profit CD ROM, per image	Local	5.17	8.33	61.3%			6.20	10.00	61.3%	
Publication fee, commercial interior design and decoration, per image	Local	46.67	50.00	7.1%			fees & charges (above)	Apr-15	56.00	
Publication fee, postcards, greeting cards, calendars, giftware, mugs, posters etc, per image	Local	46.67	50.00	7.1%	56.00	60.00			7.1%	
Conference room hire, full day	Local	240.00	300.00	25.0%	240.00	300.00			25.0%	
Conference room hire, half day	Local	120.00	150.00	25.0%	120.00	150.00			25.0%	
Seminar room hire, half day	Local	75.00	90.00	20.0%	75.00	90.00			20.0%	
Seminar room hire, full day	Local	140.00	160.00	14.3%	140.00	160.00	14.3%			
Events room hire, full day	Local	120.00	150.00	25.0%	120.00	150.00	25.0%			

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations	
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client				
							2014/15	2015/16	% change		
Events room hire, half day	Local	65.00	80.00	23.1%	Included in general	Apr-15	65.00	80.00	23.1%		
Catering with room hire	Local	Cost recovery	Cost recovery					Cost recovery	Cost recovery		
Out of hours room hire, additional fee	Local	Cost recovery	Cost recovery					Cost recovery	Cost recovery		
Historic Environment Record planning consultation	Local	50.00	83.33	66.7%			Apr-15	60.00	100.00		66.7%
Talk at SHC or other venue, per ticket	Local	4.17	4.17	-				5.00	5.00		-
Colour copies from tithe maps A4	Local	1.00	1.00	-	Included above		1.20	1.20	-		
Colour copies from tithe maps A3	Local	1.42	1.42	-				1.70	1.70		-
Archive sources packs for schools already made up	Local	30.00	30.00	-				36.00	36.00		-
Archive sources packs for schools requiring new research	Local	46.67	46.67	-			56.00	56.00	-		
Archaeology services	Local	Cost recovery	Cost recovery		315		Cost recovery	Cost recovery			

Fees & charges 2015/16

Please note, unless otherwise indicated, these fees and charges for 2015/16 have been agreed under delegated authority or set nationally, so are included here for information .

Service: Cultural Services

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable				Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable				Comment s/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change	Proposed 2016/17 charge £			Charge payable by customer / client				
								2014/15	2015/16	% change	2016/17	
Registrations												
Full certificate of birth/death/marriage, on day of registration	National	4.00	4.00	-	4.00	450		4.00	4.00	-	4.00	Statutory fees are set by central government. Review of fees expected early 2015
Full certificate of birth/death/marriage, from a current register standard service	National	7.00	7.00	-	7.00	Minimal		7.00	7.00	-	7.00	
Full certificate of birth/death/marriage, from a completed register standard service	National	10.00	10.00	-	10.00	95		10.00	10.00	-	10.00	
Short birth certificate from a current register, standard service	National	7.00	7.00	-	7.00	Minimal		7.00	7.00	-	7.00	
Short birth certificate from a completed register, standard service	National	10.00	10.00	-	10.00	Minimal		10.00	10.00	-	10.00	
Civil partnership certificates, on day of registration	National	4.00	4.00	-	4.00	Minimal		4.00	4.00	-	4.00	
Civil partnership certificates, after day of registration standard service	National	10.00	10.00	-	10.00	Minimal		10.00	10.00	-	10.00	
Notice of marriage or civil partnership	National	35.00	35.00	-	35.00	310		35.00	35.00	-	35.00	
Certificates, additional fee for While you Wait service (in addition to statutory fees above)	Local	15.00	15.00	-	15.00	12		15.00	15.00	-	15.00	From 2014/15 onwards
Certificates, additional fee for Priority service (in addition to statutory fees above)	Local	6.00	6.00	-	6.00	15		6.00	6.00	-	6.00	
Amendment fee	Local	30.00	35.00	16.7%	35.00	5	Apr-15	30.00	35.00	16.7%	35.00	
Commemorative certificate	Local	5.00	5.00	-	-	Minimal		5.00	5.00	0.0%	-	

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable				Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable				Comment s/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change	Proposed 2016/17 charge £			Charge payable by customer / client				
								2014/15	2015/16	% change	2016/17	
Non refundable booking fee for ceremonies (included in fees below)	Local	100.00	100.00	-	100.00	35		100.00	100.00	-	100.00	2015/16 fees already agreed as fees are taken up to 2 years in advance
Marriage/civil partnership at Register Office, Monday - Thursday	Local	110.00	115.00	4.5%	140.00	} 255	Apr-15	110.00	115.00	4.5%	140.00	
Marriage/civil partnership at register office, Friday	Local	195.00	200.00	2.6%	210.00		Apr-15	195.00	200.00	2.6%	210.00	
Marriage/civil partnership at register office, Saturday	Local	255.00	260.00	2.0%	275.00		Apr-15	255.00	260.00	2.0%	275.00	
Statutory register office ceremony	National	45.00	46.00	2.2%	46.00	Minimal	Apr-15	45.00	46.00	2.2%	46.00	Statutory fee
Civil Partnership Conversion to Marriage Statutory Fee	National	45.00	45.00	-	45.00			45.00	45.00	-	45.00	Effective from 10/12/14 £45
Attend venue for civil marriage/civil partnership, Monday - Thursday	Local	395.00	410.00	3.8%	425.00	} 1,038	Apr-15	395.00	410.00	3.8%	425.00	
Attend venue for civil marriage/civil partnership, Friday	Local	455.00	470.00	3.3%	485.00		Apr-15	455.00	470.00	3.3%	485.00	
Attend venue for civil marriage/civil partnership Saturday	Local	455.00	470.00	3.3%	525.00	} Incl in attend. fees (above)	Apr-15	455.00	470.00	3.3%	525.00	Introducing new pricing in 2016/17
Attend venue for civil marriage/civil partnership, Sunday and bank holidays	Local	500.00	520.00	4.0%	575.00		Apr-15	500.00	520.00	4.0%	575.00	
Marriage/civil partnership, small room at Artington House or Tylney Room at The Mansion	Local	60.00	80.00	33.3%	100.00	20	Apr-15	60.00	80.00	33.3%	100.00	
Renewal of vows and naming ceremonies at register offices, Monday - Thursday	Local	110.00	115.00	4.5%	140.00	Minimal	Apr-15	132.00	138.00	4.5%	168.00	
Renewal of vows and naming ceremonies at register offices, Friday	Local	195.00	200.00	2.6%	210.00	Minimal	Apr-15	234.00	240.00	2.6%	252.00	

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable				Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable				Comment s/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change	Proposed 2016/17 charge £			Charge payable by customer / client				
								2014/15	2015/16	% change	2016/17	
Renewal of vows and naming ceremonies at register offices, Saturday	Local	255.00	260.00	2.0%	275.00	Minimal	Apr-15	306.00	312.00	2.0%	330.00	
Renewal of vows/naming ceremony at another venue, Monday-Thursday	Local	210.00	215.00	2.4%	220.00	Minimal	Apr-15	252.00	258.00	2.4%	264.00	
Renewal of vows/naming ceremony at another venue, Friday	Local	275.00	280.00	1.8%	285.00	Minimal	Apr-15	330.00	336.00	1.8%	342.00	
Renewal of vows/naming ceremony at another venue, Saturday	Local	275.00	280.00	1.8%	300.00	Minimal	Apr-15	330.00	336.00	1.8%	360.00	
Renewal of vows/naming ceremony at another venue, Sunday	Local	330.00	335.00	1.5%	340.00	Minimal	Apr-15	396.00	402.00	1.5%	408.00	
Licensing premises for civil ceremonies, one room	Local	2,000.00	2,000.00	-	2,000.00	50		2,000.00	2,000.00	-	2,000.00	
Licensing premises for civil ceremonies, each additional room	Local	205.00	210.00	2.4%	220.00	Minimal	Apr-15	205.00	210.00	2.4%	220.00	
Licensing premises for civil ceremonies, appeal/review following rejection/revocation (non refundable)	Local	350.00	350.00	-	350.00	Minimal		350.00	350.00	-	350.00	
Nationality application checking service, single application, adult or child	Local	65.00	70.00	7.7%	75.00	20	Apr-15	78.00	84.00	7.7%	90.00	
Nationality application checking service, child as part of a family	Local	65.00	70.00	7.7%	75.00	Minimal	Apr-15	78.00	84.00	7.7%	90.00	
Nationality application checking service, additional appointment	Local	25.00	25.00	-	25.00	Minimal		30.00	30.00	0.0%	30.00	
Citizen ceremony fee, Individual. Additional fee for private ceremony	Local	85.00	90.00	5.9%	90.00	25	Apr-15	85.00	90.00	5.9%	90.00	
Citizen ceremony fee family. Additional fee for private ceremony	Local	130.00	150.00	15.4%	160.00	12	Apr-15	130.00	150.00	15.4%	160.00	
Citizenship ceremony fee received from the Home Office for each new citizen	National	80.00	80.00	-	80.00	110		80.00	80.00	-	80.00	Fee from the Home Office
Total						8,629						

Service: Customer Services

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16 £000	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Blue parking badge	National	10.00	10.00		136		10.00	10.00		Maximum charge remains at £10. Expected income based on 3 yearly estimated renewals.
Total					136					

Service: Environment & Planning

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Transport Development Planning										
Vetting of developers' construction, improvement or alterations to the highway prior to adoption as part of the highway (s278/s38 agreements)	local	12% of estimated construction cost	12% of estimated construction cost	-	734		12% of estimated construction cost	12% of estimated construction cost	-	The percentage remains the same, although it is anticipated that we will generate a higher yield due to increased activity.
PRE-PLANNING ADVICE										
1) Residential development - written response or meeting										
a) 1-4 Dwellings	local	125.00	150.00	20.0%	54	tbc	150.00	180.00	20.0%	-Current charges are now the same whether the response is written, at a meeting or a site visit and
b) 5 - 9 Dwellings	local	315.00	350.00	11.1%			378.00	420.00	11.1%	
c) 10 - 24 Dwellings	local	560.00	600.00	7.1%			672.00	720.00	7.1%	
d) 25 - 49 Dwellings	local	950.00	1,000.00	5.3%			1,140.00	1,200.00	5.3%	
e) 50 - 80 Dwellings	local	1,200.00	1,500.00	25.0%			1,440.00	1,800.00	25.0%	
f1) 81 or more Dwellings	local	2,000.00	n/a	n/a			2,400.00	n/a	n/a	
f2) 81 - 250 Dwellings	local	n/a	2,100.00	n/a			n/a	2,520.00	n/a	
g) 250 - 500 Dwellings	local	n/a	4,000.00	n/a			n/a	4,800.00	n/a	
h) 500 or more	local	n/a	6,000.00	n/a	n/a	7,200.00	n/a			
2) Commercial and retail development - written response or meeting										

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Gross floor area										only varies by the gross floor area of the site •Fees were increased from 31st July 2014
a) up to 100m ²	local	125.00	150.00	20.0%			150.00	180.00	20.0%	
b) 101 - 500m ²	local	560.00	600.00	7.1%			672.00	720.00	7.1%	
c) 501 - 1,000m ²	local	950.00	1,000.00	5.3%			1,140.00	1,200.00	5.3%	
d) 1,001 - 2,000m ²	local	1,500.00	1,600.00	6.7%			1,800.00	1,920.00	6.7%	
e) 2,001 - 5,000m ²	local	1,750.00	1,800.00	2.9%			2,100.00	2,160.00	2.9%	
f) 5,001m ² or more	local	2,000.00	n/a	n/a			2,400.00	n/a	n/a	
f) 5,001 - 7,500m ²	local	n/a	2,100.00	n/a			n/a	2,520.00	n/a	
g) 7,501 - 10,000m ²	local	n/a	4,000.00	n/a			n/a	4,800.00	n/a	
h) 10,001m ² or more	local	n/a	6,000.00	n/a			n/a	7,200.00	n/a	
Planning & Development										
County applications, new buildings, new floor space less than 40m ²	national	195.00	195.00	-			195.00	195.00	-	
County applications, new buildings, new floor space 40-75 m ²	national	385.00	385.00	-			385.00	385.00	-	
County applications, new buildings, new floor space greater than 75 m ² (but less than 3,750 m ²), for each 75m ² or part thereof	national	385.00	385.00	-			385.00	385.00	-	

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge	Proposed 2015/16 charge	% change			Charge payable by the customer/ client			
		£	£				2014/15	2015/16	% change	
County applications, new buildings, new floor space greater than 3,750 m2,	national	£19,049 + £115 for each 75m² in excess of 3,750m², max £250,000	£19,049 + £115 for each 75m² in excess of 3,750m², max £250,000	-	108	tbc	£19,049 + £115 for each 75m² in excess of 3,750m², max £250,000	£19,049 + £115 for each 75m² in excess of 3,750m², max £250,000	-	Extracts from statutory instrument fee schedule
County application for change of use	national	385.00	385.00	-			385.00	385.00	-	
County application for construction of car parks or service roads	national	195.00	195.00	-			195.00	195.00	-	
County application for construction of all weather pitch, for each 0.1 hectare or part thereof	national	195.00	195.00	-			195.00	195.00	-	
County application for other equipment (light columns/play equipment) if permission required	national	195.00	195.00	-			195.00	195.00	-	
Waste related applications, site area not more than 15 hectares, per 0.1 hectare or part thereof	national	195.00	195.00	-			195.00	195.00	-	
Waste related applications, site area greater than 15 hectares, per 0.1 hectare or part thereof	national	£29,112 +£1115 for each 0.1 hectare above 15 hectares, max £65,000	£29,112 +£1115 for each 0.1 hectare above 15 hectares, max £65,000	-			£29,112 +£1115 for each 0.1 hectare above 15 hectares, max £65,000	£29,112 +£1115 for each 0.1 hectare above 15 hectares, max £65,000	-	
Minerals related applications, site area not more than 15 hectares, per 0.1 hectare or part thereof	national	195.00	195.00	-			195.00	195.00	-	
Planning monitoring visits to closed sites	national	110.00	110.00	-	110.00	110.00	-			

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Planning compliance visits to mineral extraction and waste sites (a maximum six chargeable visits p.a. per site)	national	331.00	331.00	-			331.00	331.00	-	
<u>Waste & Sustainability</u>										
Trade waste, recovery of disposal costs	local	cost recovery	cost recovery	n/a	965	n/a	cost recovery	cost recovery	n/a	The costs of disposing of trade waste are met by the districts and boroughs based on the actual costs of disposal. The level of income will depend upon the volume of trade waste disposed of.
Bikeability, cycle training, level 1, per trainee (group)	local	10.50	11.00	4.8%		n/a	10.50	11.00	4.8%	
Bikeability, cycle training, level 2, per trainee (small groups)	local	22.00	23.00	4.5%	314	n/a	22.00	23.00	4.5%	Supplemented by the increased DFT grant received
Bikeability, cycle training level 1 per trainee (FSM)	local	n/a	4.50	n/a		n/a	4.50	n/a		
Bikeability, cycle training, level 2, per trainee (FSM)	local	n/a	10.00	n/a		n/a	10.00	n/a		
Pedals	local	n/a	2.00	n/a		n/a	2.00	n/a		
Customised training	local	n/a	20.00 for 3 hours	n/a	n/a	n/a	20.00 for 3 hours	n/a	Course content currently being reviewed	
									Currently subsidised by Local Sustainable Transport Fund grant ; adults only	
<u>Travel & Transport</u>										
Charges for spare seats on SCC run school coaches for non entitled scholars, per term children under 16 years	local	165.30	168.61	2.0%	420	Sep-15	165.30	168.61	2.0%	Fees are increased in line with inflation - CPI or RPI

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge	Proposed 2015/16 charge	% change			Charge payable by the customer/ client			
		£	£				2014/15	2015/16	% change	
Charges for spare seats on SCC run school coaches for non entitled scholars, per term children aged 16 - 19	local	229.30	233.89	2.0%	62	Sep-15	229.30	233.89	2.0%	whichever is the lower.
Post 16 (subsidised) travel pass - student fare card (bus)	local	25.00	25.00	-	165	Sep-15	25.00	25.00	-	
SEN concessionary fare seats per term children under 16 years	local	126.00	169.00	34.1%	9	Sep-15	126.00	169.00	34.1%	Fees increased in 2015-16 in line with fee rates for mainstream concessionary travel. In future fees will be increased in line with inflation - CPI or RPI whichever is the lower.
SEN concessionary fare seats per term children aged 16 - 19	local	126.00	234.00	85.7%	1	Sep-15	126.00	234.00	85.7%	
Replacement coach or bus pass (child) £5 for 1st & 2nd replacement £10 for 3rd or subsequent in an academic year	local	5.00	5.00	-	in above	Sep-15	5.00	5.00	-	
Replacement rail pass (child)	local	10.00	10.00	-		Sep-15	10.00	10.00	-	
DBS checks for transport contractors (drivers and escorts)	local	70.00	70.00	-	58	Apr-15	70.00	70.00	-	Costs of approx £40k associated with income
Replacement of Concessionary bus pass (people aged 60+ and disabled people)	local	5.00	5.00	-		Apr-15	5.00	5.00	-	Scheme review ongoing
Bus Stop suspension charge to utilities / developers for 1 day	local	120.00	120.00	-		Apr-15	120.00	120.00	-	Increased in line with TfL rates; to be advised for 15/16
Bus Stop suspension charge to utilities / developers for 2 days or more	local	240.00	240.00	-		Apr-15	240.00	240.00	-	Yield 15/16 est; dependant on work No change assumed
Traffic data - first site	local	106.00	107.78	1.7%		Apr-15	127.20	129.34	1.7%	
Traffic data - each additional site	local	37.00	37.62	1.7%		Apr-15	44.40	45.15	1.7%	
Personal Injury Collision (PIC)										
New site data (supply of data to consultants)	local	120.00	122.02	1.7%		Apr-15	144.00	146.42	1.7%	

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Personal Injury Collision (PIC) Repeat site data (supply of data to consultants)	local	72.00	73.21	1.7%		Apr-15	86.40	87.85	1.7%	Joint responsibility with the Highways Agency. Now working in partnership and sharing data to reduce casualties
Personal Injury Collision (PIC) No PIC data at site	local	30.00	30.50	1.7%		Apr-15	36.00	36.60	1.7%	
Personal Injury Collision (PIC) provision of data to Highways Agency (HA)	local	cost recovery	cost recovery	-		Apr-15	cost recovery	cost recovery	-	
Countryside										
Utilities temporary closure of Rights of Way (RoW) by Notice (5 day)	locally	400	408	2.0%	4	1-Apr-2015	400	408	2.0%	<ul style="list-style-type: none"> •Typically in the region of £1,800 •Typically in the region of £2,500 •Based on mid point hourly rate S8 •2015/16 inflated by pay inflation rate Income related to actual costs incurred, minimum £453
Utilities temporary closure of Rights of Way (RoW) by Order (6 month)	locally	Various	Various	n/a	13	1-Apr-2015	Various	Various	n/a	
Diversion of ROW at request of landowner (rate per hour)	locally	46	46.77	n/a	15	1-Apr-2015	46	47	1.7%	
Landowner Statutory Highway Declaration and Statement	locally	Various	Various	n/a	5	1-Apr-2015	Various	Various	n/a	
Total					2,997					

Service: Finance

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Finance - insurance charges to schools	Locally				1,472					Charges are considered commercially sensitive, so are not disclosed.
Total					1,472					

Service: Fire and Rescue

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations	
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client				
							2014/15	2015/16	% change		
Cost recovery for "special services", per hour	Local	308.92	318.33	3.0%	38	Apr-15	370.70	382.00	3.0%		
Vehicle with Driver, per hour	Local	158.10	158.33	0.1%		Apr-15	189.72	190.00	0.1%		
Hose per length, per day (including standpipe key, bar and testing on return). Collected.	Local	26.52	27.50	3.7%		Apr-15	31.82	33.00	3.7%		
Hose per length, per day (including standpipe key, bar and testing on return). Delivered.	Local		54.17	65.00							
Hose per length, per subsequent consecutive day	Local	5.10	5.10			Apr-15	6.12	6.12			
Heavy duty salvage sheet, each	Local	20.40	20.83	2.1%		Apr-15	24.48	25.00	2.1%		
Extracts from Fire Reports, per report	Local	65.35	73.00	11.7%		Apr-15	65.35	73.00	11.7%		
Copy of Fire Investigation Report, each	Local	129.54	225.00	73.7%		Apr-15	155.45	270.00	73.7%		Matched to Hampshire charge
Photocopies of maps and plans, each - over size A3	Local	12.24	15.00	22.5%		Apr-15	14.69	18.00	22.5%		
Officer interviews (per officer) - Group Manager and above, per hour	Local	158.10	160.00	1.2%		Apr-15	158.10	160.00	1.2%		

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Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Officer interviews (per officer) - all other officers, per hour	Local	107.10	115.00	7.4%		Apr-15	107.10	115.00	7.4%	
Files search, each	Local	36.72	55.00	49.8%		Apr-15	44.06	66.00	49.8%	
Sports ground - safety certification	Local	Actual Cost	Actual Cost				Actual Cost	Actual Cost		
Safe Drive Stay Alive	Local	Free	Free				Free	Free		Covered by sponsorship
Total					38					

Service: Highways

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Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			2014/15	2015/16	% change	
Recovery of laboratory testing services	Locally	variable, subject to product and location	variable, subject to product and location		211		variable, subject to product and location	variable, subject to product and location		
Core investigation failure	Nationally	122.75	122.75		70		122.75	122.75	-	
Core investigation inspection fee (D1)	Nationally	47.50	47.50				47.50	47.50	-	
Highways information team, standing charge	Locally	22.00	22.00				22.00	22.00	-	
Enquiry fee, up to 50m2	Locally	10.00	10.00		784		10.00	10.00	-	
Enquiry fee, additional 50 meters (up to 500m)	Locally	10.00	10.00				10.00	10.00	-	
Enquiry fee, additional 10 meters (over 500m)	Locally	1.00	1.00				1.00	1.00	-	
Copy of agreement, including plans	Locally	60.00	60.00		446		60.00	60.00	-	
Electronic copy of agreements and plans	Locally	32.00	32.00				32.00	32.00	-	
Highway land search - Con29R	Locally	32.00	32.00				32.00	32.00	-	
Highway land search - Con29O	Locally	14.00	14.00		10.5%		14.00	14.00	-	
Application to create vehicle crossover/dropped kerb	Locally	181.00	200.00	10.5%		01/04/15	181.00	200.00	10.5%	Not refundable
Initial assessment of suitability for crossover	Locally	75.00	75.00				75.00	75.00	-	
Crossover Company registration fee	Locally	95.00	95.00			95.00	95.00	-	This activity has been stopped temporarily	
Temporary notice (Emergency) section 14 (2)	Locally	740.00	740.00			740.00	740.00	-		
Temporary traffic order, section 14 (1)	Locally	734.00	734.00			734.00	1000.00	36.2%		
Temporary traffic order, section 14 (5) (Diversions)	Locally	309.00	0.00	-100.0%		309.00	0.00	-100.0%	No longer issued	

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Licence to open road (s50)	Locally	145.00	145.00				145.00	145.00	-	
Inspection of road works (3 inspections required)	Nationally	162.00	162.00				162.00	162.00	-	
Licence to open road (s184)	Locally	457.00	457.00	-			457.00	457.00	-	This licence is not being issued at present but may be re-instated. All road openings are currently being conducted under S50
Reclaim Property from Highways	Locally	70.00	70.00	-			70.00	70.00	-	
Banner application	Locally	26.00	26.00	-			26.00	26.00	-	
Licence to place building materials on the highway	Locally	73.00	82.00	12.3%		01/04/15	73.00	82.00	12.3%	Renewals / extensions at same rate
Licence to place scaffolding/ hoardings on the highway	Locally	102.00	104.00	2.0%		01/04/15	102.00	104.00	2.0%	Renewals / extensions at same rate
HIPPO bags placed on the highway	Locally	35.00	0.00	-100.0%			35.00	0.00	-100.0%	Licence is no longer issued - now covered under Building Materials
Skips placed on the highway, 28 days	Locally	72.00	82.00	13.9%		01/04/15	72.00	82.00	13.9%	Renewals / extensions at same rate
Skip Company Registration	Locally	97.00	97.00	-			97.00	97.00	-	
Licence to place crane on highway	Locally	145.00	161.00	11.0%		01/04/15	145.00	161.00	11.0%	
Construction over the highway	Locally	240.00	240.00	-			240.00	240.00	-	
Cultivation of the highway	Locally	78.00	78.00	-			78.00	78.00	-	
Pavement café annual fee	Locally	Flat fee of £104 for areas 3 to 10 m2, then £52 per additional square-metre applied	Flat fee of £104 for areas 3 to 10 m2, then £52 per additional square-metre applied	-	201		Flat fee of £104 for areas 3 to 10 m2, then £52 per additional square-metre applied	Flat fee of £104 for areas 3 to 10 m2, then £52 per additional square-metre applied	-	If the seating and table arrangements are under 3 square-metres, then no fee charged

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Temporary road sign	Locally	145.00	145.00	-			145.00	145.00	-	Fee covers cost of initial assesment. Signs and installation recovered at cost.
Tourist road sign	Locally	145.00	145.00	-			145.00	145.00	-	Fee covers cost of initial assesment. Signs and installation recovered at cost.
SCC Officer attendance to adjust permanent traffic signals or signalised crossings Monday-Friday 08.00 - 18.00	Locally	87.00	89.00	2.3%		01/04/15	87.00	89.00	2.3%	
SCC Officer attendance to adjust permanent traffic signals or signalised crossings Monday-Friday 18.00 - 08.00	Locally	173.00	176.00	1.7%		01/04/15	173.00	176.00	1.7%	
SCC Officer attendance to adjust permanent traffic signals or signalised crossings Weekend/Bank holiday	Locally	229.00	233.00	1.7%		01/04/15	229.00	233.00	1.7%	
Fixed penalty notices for utilities failure to make required notifications to Surrey as street authority	Nationally	120.00	120.00	-			120.00	120.00	-	
Fixed penalty notices for utilities failure to make required notifications to Surrey as street authority payment received within 90 days	Nationally	80.00	80.00	-			80.00	80.00	-	
Permit Transcription Fee	Nationally	21.60	21.60	-			21.60	21.60	-	
Provisional advance authorisation - Main Roads*	Nationally	83.00	83.00	-			83.00	83.00	-	
Provisional advance authorisation - Minor Roads**	Nationally	66.00	66.00	-	1,138		66.00	66.00	-	
Major activity [over 10 days] and all major works requiring a traffic regulation order - Main Roads*	Nationally	216.00	216.00	-			216.00	216.00	-	

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Major activity [over 10 days] and all major works requiring a traffic regulation order - Minor Roads**	Nationally	141.00	141.00	-			141.00	141.00	-	
Major activity [4-10 days] - Main Roads*	Nationally	127.00	127.00	-			127.00	127.00	-	
Major activity [4-10 days] - Minor Roads**	Nationally	0.00	0.00	-			0.00	0.00	-	
Major activity [up to 3 days] - Main Roads*	Nationally	58.00	58.00	-			58.00	58.00	-	
Major activity [up to 3 days] - Minor Roads**	Nationally	0.00	0.00	-			0.00	0.00	-	
Standard activity - Main Roads*	Nationally	127.00	127.00	-			127.00	127.00	-	
Standard activity - Minor Roads**	Nationally	0.00	0.00	-			0.00	0.00	-	
Minor activity - Main Roads*	Nationally	58.00	58.00	-			58.00	58.00	-	
Minor activity - Minor Roads**	Nationally	0.00	0.00	-			0.00	0.00	-	
Immediate activity - Main Roads*	Nationally	52.00	52.00	-			52.00	52.00	-	
Immediate activity - Minor Roads**	Nationally	0.00	0.00	-			0.00	0.00	-	
Permit variation - Main Roads*	Nationally	45.00	45.00	-			45.00	45.00	-	
Permit variation - Minor Roads**	Nationally	35.00	35.00	-			35.00	35.00	-	
Sample inspection fees on utility works	Nationally	47.50	47.50	-			47.50	47.50	-	
Third Party Report inspection fees	Nationally	68.00	68.00	-			68.00	68.00	-	
Joint site meeting defect fee (D1)	Nationally	47.50	47.50	-			47.50	47.50	-	
Defect inspection whilst remedial is in progress fee (D2)	Nationally	47.50	47.50	-			47.50	47.50	-	
Defect inspection fee on remedial completion (D3)	Nationally	47.50	47.50	-			47.50	47.50	-	
Daily charges for Utilities overstaying notified time limits on Traffic Sensitive or Protect street not in road categories 2, 3, or 4	Nationally	5000.00	5000.00	-			5000.00	5000.00	-	*Rising to £10,000 per day after first three days

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Daily charges for Utilities overstaying notified time limits on non Traffic Sensitive or non Protect street not in road categories 2, 3, or 4	Nationally	2500.00	2500.00	-			2500.00	2500.00	-	
Daily charges for Utilities overstaying notified time limits on Traffic Sensitive or Protect street in road categories 2	Nationally	3000.00	3000.00	-			3000.00	3000.00	-	*Rising to £8,000 per day after first three days
Daily charges for Utilities overstaying notified time limits on non Traffic Sensitive or non Protect streets in road category 2	Nationally	2000.00	2000.00	-			2000.00	2000.00	-	
Daily charges for Utilities overstaying notified time limits on Traffic Sensitive or Protect street in road categories 3 or 4	Nationally	750.00	750.00	-			750.00	750.00	-	
Daily charges for Utilities overstaying notified time limits on non Traffic Sensitive or non Protect streets in road categories 3 or 4	Nationally	250.00	250.00	-			250.00	250.00	-	
Daily charges for Utilities overstaying notified time limits on works other than on the carriageway not in street category 2, 3 or 4	Nationally	2500.00	2500.00	-			2500.00	2500.00	-	
Daily charges for Utilities overstaying notified time limits on works other than on the carriageway in street category 2	Nationally	2000.00	2000.00	-			2000.00	2000.00	-	
Daily charges for Utilities overstaying notified time limits on works other than on the carriageway in street category 3 or 4	Nationally	250.00	250.00	-	71		250.00	250.00	-	

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Daily charges for Utilities overstaying notified time limits, major or standard works on category 0 or 1 roads	Nationally	2500.00	2500.00	-			2500.00	2500.00	-	
Daily charges for Utilities overstaying notified time limits, major or standard works on category 2 roads	Nationally	2000.00	2000.00	-			2000.00	2000.00	-	
Daily charges for Utilities overstaying notified time limits, major or standard works on category 3 or 4 traffic sensitive roads	Nationally	750.00	750.00	-			750.00	750.00	-	
Daily charges for Utilities overstaying notified time limits, minor or intermediate works on category 0,1 or 2 roads	Nationally	500.00	500.00	-			500.00	500.00	-	
Daily charges for Utilities overstaying notified time limits, minor or intermediate works on category 3 or 4 traffic sensitive roads	Nationally	250.00	250.00	-			250.00	250.00	-	
Daily charges for Utilities overstaying notified time limits, major or standard works on category 3 or 4 non-traffic sensitive roads	Nationally	250.00	250.00	-			250.00	250.00	-	
Daily charges for Utilities overstaying notified time limits, minor or intermediate works on category 3 or 4 non-traffic sensitive roads	Nationally	100.00	100.00	-			100.00	100.00	-	
Civil Parking Enforcement Surplus	Locally	Various	Various	-	100		Various	Various	-	Surrey's Share of CPE Surplus
Traffic data - first site	Locally	90.00	91.00	1.1%	2		108.00	109.20	1.1%	
Traffic data - each additional site	Locally	32.00	32.00	-			38.40	38.40	-	

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Personal Injury Collision (PIC) New site data (supply of data to consultants)	Locally	105.00	106.00	1.0%	6		126.00	127.20	1.0%	Joint responsibility with the Highways Agency. Now working in partnership and sharing data to reduce casualties
Personal Injury Collision (PIC) Repeat site data (supply of data to consultants)	Locally	65.00	66.00	1.5%			78.00	79.20	1.5%	
Personal Injury Collision (PIC) No PIC data at site	Locally	27.00	27.00	-			32.40	32.40	-	
Personal Injury Collision (PIC) provision of data to Highways Agency (HA)	Locally	cost recovery	cost recovery	-			cost recovery	cost recovery	-	
Total					3,494					

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* Main roads - all 0,1,2 Streets & Traffic Sensitive (at any time) 3 & 4 Streets
 ** Minor Roads - 3 & 4 / Non Traffic Sensitive Streets

Fees & charges 2015/16

Service: Human Resources & Organisational Development

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Charges for HR consultancy (for specific individuals)	Locally				90				Charges itemised are considered commercially sensitive, so are not disclosed.	
Charges to provide social care training	Locally				64					
Total					154					

Fees & charges 2015/16

Service:	Property
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Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Management fee for School maintenance buy back service	Locally				725				Charges itemised are considered commercially sensitive, so are not disclosed.	
Wedding/hall hire/filming	Locally				303					
Total					1,028					

Service: Schools & Learning

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Childcare at school managed children's centres	Locally	See comments			500	1-Apr-2015				Charges for childcare in children's centres are set locally None of the services within children's centres have standardised rates as they are based on local costs. Any uplift in rates will be based on local requirements.
School managed children's centres - locally generated income from fees and charges	Locally	See comments			100	1-Apr-2015				
Childminding	Locally				12	1-Apr-2015				
Childcare training & development	Locally	12.00	25.00	108.3%	120	1-Apr-2015	12.00	25.00	108.3%	
Training & development - other	Locally				14	1-Apr-2015				
Civic Catering	Locally				675	1-Apr-2015				Business to Business - Commercially sensitive
Cleaning	Locally				2,783	1-Apr-2015				Business to Business - Commercially sensitive
PE gym equipment maintenance	Locally				644	1-Apr-2015				Business to Business - Commercially sensitive

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge	Proposed 2015/16 charge	% change			Charge payable by the customer/ client			
		£	£				2014/15	2015/16	% change	
Education catering	Locally	}	Not disclosed. Commercially sensitive		20,105	1-Apr-2015				Business to Business - Commercially sensitive
SEN Home to School Transport	Locally				12	1-Apr-2015				Variable by route
Schools & Learning Services to maintained schools and academies	Locally				1,01 €	1-Apr-2015				Business to Business - Commercially sensitive
Total					26,0%					

Service: Services for Young People

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge	Proposed 2015/16 charge	% change			Charge payable by the customer/ client			
		£	£				2014/15	2015/16	% change	
<u>Duke of Edinburgh</u>										
Provision of Duke of Edinburgh Award Scheme Books - Bronze & Silver	Locally	32.50	33.50	3.1%	204	1-Mar-2015	32.50	34.00	4.6%	
Provision of Duke of Edinburgh Award Scheme Books - Bronze & Silver	Locally	39.00	40.00	2.6%		1-Mar-2015	39.00	40.00	2.6%	
<u>Surrey Outdoor Learning & Development</u>										
Surrey Outdoor Learning Session rate (3 hours) for Groups of Young People	Locally	135.00	140.00	3.7%	1,605	1-Apr-2015	135.00	140.00	3.7%	A session is for a maximum of 10 Adult meals are charged as per the individual customer needs £315 for the first night then £262.50 per night Minimum occupancy 32 persons
Adult Development sessions (3 hours)	Locally	320.00	320.00	-		320.00	320.00	-		
Food per 24 hours per person (3 meals)	Locally	18.50	19.00	2.7%		18.50	19.00	2.7%		
Log Cabin Accommodation	Locally	315.00	322.50	2.4%		315.00	322.50	2.4%		
Tepee/Yurt Village accommodation	Locally	190.40	196.80	3.4%		1-Apr-2015	190.40	196.80	3.4%	
<u>Active Surrey</u>										
School Sport Conference - Members	Locally		100.00			1-Apr-2015		100.00		
School Sport Conference - Non-members	Locally	100.00	150.00	50.0%		1-Apr-2015	100.00	150.00	50.0%	
Best Practice Forum - Members	Locally		50.00			1-Apr-2015		50.00		

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations	
		2014/15 charge	Proposed 2015/16 charge	% change			Charge payable by the customer/ client				
		£	£				2014/15	2015/16	% change		
Best Practice Forum - Non-members	Locally		75.00		74	1-Apr-2015		75.00			
Me & My Pupil Insight Software - Members	Locally		200.00			1-Apr-2015		240.00		Licences resold locally	
Me & My Pupil Insight Software - non-members	Locally		250.00			1-Apr-2015		300.00		Licences resold locally	
scUK courses - Standard	Locally	35.00	35.00	-				35.00	35.00	-	
scUK courses - Concession	Locally	20.00	20.00	-				20.00	20.00	-	
scUK courses - Out of county	Locally	43.00	43.00	-				43.00	43.00	-	
scUK courses - Private	Locally	450.00	500.00	11.1%			1-Apr-2015	450.00	500.00	11.1%	25 places for group booking. Price/group discount reviewed during 2014/15.
First Aid courses - Standard	Locally	70.00	70.00	-				70.00	70.00	-	
First Aid courses - Concession	Locally	35.00	35.00	-				35.00	35.00	-	
First Aid courses - Out of county	Locally	80.00	80.00	-				80.00	80.00	-	
First Aid courses - Private	Locally	500.00	750.00	50.0%			1-Apr-2015	500.00	750.00	50.0%	15 places for group booking. Price/group discount reviewed during 2014/15.
Create Development - real PE	Nationally	485.00	485.00	-				485.00	485.00	-	
Val Sabin - Gymnastics	Nationally	169.00	169.00	-				169.00	169.00	-	Teacher CPD courses - price per person
Val Sabin - Dance	Nationally	169.00	169.00	-				169.00	169.00	-	
Val Sabin - Positive Play	Nationally	285.00	285.00	-				285.00	285.00	-	
Val Sabin - Activate	Nationally	140.00	140.00	-			140.00	140.00	-		
Merchandise - wristband	Locally	0.83	0.83	-			1.00	1.00	-		
Merchandise - sports bottle	Locally	2.50	2.50	-			3.00	3.00	-		
Merchandise - beanie	Locally	8.33	4.17	-49.9%		20-Jun-2015	10.00	5.00	-50.0%	Old logo - discount applied	
Merchandise - baseball cap	Locally	10.00	5.00	-50.0%		20-Jun-2015	12.00	6.00	-50.0%	Old logo - discount applied	
Merchandise - hoodie	Locally	20.83	20.83	-			25.00	25.00	-		
Total					1,883						

Fees & charges 2015/16

Service: Shared Services

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Schools' payroll	Locally				1,367				All charges itemised are considered commercially sensitive, so are not disclosed.	
CRB checking service	Locally				102					
Recruitment					35					
Pension Services	Locally				213					
Total					1,717					

Service: Strategic Services

Goods/ service for which charge is made	Charge set nationally/ locally?	Before VAT, where applicable			Expected yield for 2015/16 £000s	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% change			Charge payable by the customer/ client			
							2014/15	2015/16	% change	
Health & Safety Service Buyback by Academies - Per Pupil Charge	Locally				54	N/A				Business to business commercially sensitive
Total					54					

Fees & charges 2015/16

Service: **Trading Standards**

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Fireworks registration, one year	National	105.00	These are all statutory fees and the annual increase has yet to be confirmed. This is not expected to be significant. Usually published March / April each year.	48		105.00	Various. Chargeable under the Health and safety fees regulations 2012, as amended by Explosives Regulations 2014. The framework changed at this time creating a more complicated fee structure. This can be found at http://www.hse.gov.uk/explosives/licensing/fees.htm	Mole Vally Environmental Health is currently conducting a Better Regulation Delivery Office funded project to explore opportunities for improving the licensing and registration regime within Surrey. This may result in a business case to transfer this activity and the associated income for explosives.		
Fireworks registration, one year renewal	National	52.00			52.00					
Fireworks licence, one year	National	178.00			178.00					
Fireworks licence, one year renewal	National	83.00			83.00					
Fireworks registration, annual licence (outside permitted periods)	National	500.00			500.00					
Variation of the licensee or registrant, site address/ transfer of licence or registration/ replacement licence/registration	National	35.00			35.00					
Petrol licence, storage of up to 2,500 litres	National	42.00			42.00					
Petrol licence, storage of 2,500-50,000 litres	National	58.00			58.00					
Petrol licence, storage of more than 50,000 litres	National	120.00			120.00					
Change or transfer of an existing licence	National	8.00			8.00	Controlled by statute. The Keeper must pay an annual fee calculated according to the maximum litreage of petrol stored. The site Keeper can now choose to pay for up to ten years in advance. The current fees are set until 2017.				

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Poisons licence, initial registration, per premise	National	35.50	N/A	-	Income stream ended 2014/15	Apr-15	35.50	N/A	-	The service are working in partnership with Mole Vally Environmental Health. Responsibility for these income streams passed to Mole Valley in March 2014.
Poisons licence, registration renewal, per premise	National	18.55	N/A	-			18.55	N/A	-	
Variation of an existing poisons registration	National	9.30	N/A	-			9.30	N/A	-	
Performing animals licence	Local	25.00	35.00	40.0%	145	Apr-15	25.00	35.00	40.0%	Not statutory, now based on hourly rate (1 hour to issue, 1/2 hour to inspect and copy register and 1/2 hour for duplicate certificate.
Performing animals - inspect and copy register	Local	15.00	17.50	16.7%			15.00	17.50	16.7%	Based in hourly rate (1/4 hour)
Performing animals - replacement certificate	Local	15.00	17.50	16.7%			15.00	17.50	16.7%	Based in hourly rate (1/4 hour)
Metrology testing and verification fees	Local	Free	Actual Cost	N/A			Free	Actual Cost		Aligned with Bucks and now all metrology fees will be charged by reference to the hourly rate, time taken and number of officers required.

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations	
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client				
							2014/15	2015/16	% change		
Set-up of Primary Authority partnerships (incorporating Environmental Health or Surrey Fire and Rescue) charge per additional regulator - Renewal	Local	75.00	75.00	-	Included in licences & testing fees (above)	Apr-15	90.00	90.00	-	Charge introduced mid 2014-15 and based on hourly rate. Income will be paid through us and passed on to Env Health or SFRS	
Renewal of Primary Authority partnerships (incorporating Environmental health or Surrey fire and rescue) charge per additional regulator - Renewal	Local	37.50	37.50	-			45.00	45.00	-		
Primary Authority Principle agreements	Local (cost recovery limit - National)	Various	Various				Various	Various			Yield based on average officer charge (£67 per hour). Planned increase to £70 per hour, subject to review by joint service management board and cost recovery point calculations for joint service.
Recovery of officer time	Local	55.83	58.33	4.5%				67.00	70.00		4.5%
Buy with Confidence, initial application fee	Local	222.50	N/A	-				267.00	N/A		
Buy with Confidence, annual fee, businesses with 1-5 employees	Local	121.67	N/A	-				146.00	N/A		
Buy with Confidence, annual fee, businesses with 6-20 employees	Local	178.33	N/A	-			Scheme ends 2014	214.00	N/A		BWC scheme will be ending in 2014 and replaced with a partnership with Checktrade. Income from memberships will cease. However income from Intelligence and

Goods / service for which charge is made	Charge set nationally / Locally?	Before VAT, where applicable			Expected yield for 2015/16	Effective date of new charge	Including VAT where applicable			Comments/ special considerations
		2014/15 charge £	Proposed 2015/16 charge £	% Change			Charge payable by customer / client			
							2014/15	2015/16	% change	
Buy with Confidence, annual fee, businesses with more than 20 employees	Local	279.17	N/A			335.00	N/A		compliance checks for checkatrade will replace it as part of the partnership agreement	
Total					193					